

# Project September 24 and 25, 2011

# Ecosphere

## EXHIBITOR'S GUIDE

### Kiosk setup

#### Dates and times

#### *New technologies and green building*

You will have access to the site to set up your exhibit kiosk on Friday, September 23, from 9 a.m. to 9 p.m.

#### *Non-profit organizations and agriculture*

You will have access to the site to set up your kiosk exhibit on Friday, September 23 from 9 a.m. to 9 p.m., as well as Saturday, September 24 from 7 a.m. to 9 a.m. Please note that vehicles will not be allowed to drive around the site during fair hours and that exhibitors agree to respect the hours for setting up and taking down their kiosks.

Follow the "exhibitor's entrance" signs at gate C off Stagecoach Road.

Follow our directions at:

[www.projetecosphere.org/fr/site.php#trajet](http://www.projetecosphere.org/fr/site.php#trajet)

**Kiosk setup must be complete for the opening of the fair at 10 a.m. on Saturday, September 24.**

Vehicles are only allowed on site during kiosk setup. You must first register at the information booth at the entrance. We will provide you with passes for the weekend (4 passes per kiosk) which will identify you as exhibitors.

You may then return to the site in order to unload your materials at the entrance of the building or tent where you will be exhibiting (see the map we will give you when you arrive).

Once that is completed you will have to park your vehicles in the visitor's parking.

The kiosks will be supplied with 1 table (8 feet by 32 inches), two chairs and electrical outlets, no table cloth. Exhibitors must bring their own wiring and extension cords.

Exhibitors are responsible for setting up their kiosk.

**There is a high speed Internet connection on site.**

Volunteers wearing “team member” shirts will be on hand to help you and answer your questions.

**The exact location of your kiosk and a detailed map of the site will be given to you upon your arrival.**

### **Camping and lodgings:**

A campground adjacent to the fair site is available for exhibitors (with showers, toilets and electricity). The cost of each campsite is \$25 for the weekend. You must arrive before 8 p.m. on the Friday and fires are forbidden.

For information on inns, hotels and bed and breakfasts in the region, you can contact the local tourist information bureau at 1-888-811-4928, or consult their Internet site at: [www.brome-missisquoi.ca](http://www.brome-missisquoi.ca)

### **Meals on site**

**Please note there will be no restaurants open on site on the Friday.**

Exhibitors may purchase healthy meals at the fair’s food concessions. A dining area with picnic tables will be available for both visitors and exhibitors.

You are invited to a **wine and cheese on Saturday at 5 p.m.**

**Please note that the full amount of the kiosk rental must be paid before the end of August.**

**Each exhibitor agrees to recycle all of their garbage and to not leave their vehicles running for no reason. Thank you for your cooperation.**

It will be a pleasure to share this unique experience with you!

**The Project Ecosphere organizing committee**